

June 18, 2010

Dear Jeffco Action Center Volunteers,

It's School Supply time!! Once again our annual School Supply pack and distribution is about to get underway. In order to serve over 4,000 Jefferson County students, Jeffco Action Center needs your help. We need volunteers to help pre-pack and distribute school supplies. This is a great activity for all age groups. So get the word out.

Pre-pack Shifts

Date	Times
Tuesday, July 13 th , 20 th , & 27 th	9am - 12:30pm
Wednesday, July 14 th , 21 st , & 28 th	9am - 12:30pm OR 1pm - 4pm
Thursday, July 15 th , 22 nd , & 29 th	9am - 12:30pm

Distribution Shifts



Date	AM Shift	PM Shift
Monday, August 9	9:00am - 12:30pm	12:00pm - 3:30pm <i>ish</i>
Tuesday, August 10	9:00am - 12:30pm	12:00pm - 3:30pm <i>ish</i>
Wednesday, August 11	9:00am - 12:30pm	12:00pm - 3:30pm <i>ish</i>
Thursday, August 12	9:00am - 12:30pm	12:00pm - 3:30pm <i>ish</i>
Friday, August 13	9:00am - 12:30pm	12:00pm - 3:30pm <i>ish</i>
Saturday, August 14	9:00am - 12:30pm	12:30pm - 3:30pm <i>ish</i>
Monday, August 16	pack up/move/clean	Flexible times

Please email or call **Tamra** if you'd like to sign up for a shift at tamrap@jeffcoac.org or **303-237-7704 ext. 229**.

This year we are fortunate to have the **O'Connell Middle School** donate space for our entire distribution. The school is located at **1275 South Teller Street Lakewood, CO 80232**. (East of Wadsworth off of Mississippi). Volunteers can park in the main parking lot or on the street.

Thanks again for your help in getting our students off to a good start for the school year.

Sincerely,

Tamra Padgett and Barbara Penning
Volunteer Programs